



**Chaucer Primary School**  
**New procedures for visiting the school site under COVID 19**

As we return to School for the start of the new academic year, some of the usual procedures for visiting the school have changed due to the current pandemic. Unfortunately, general visits to school will not be available during school hours to minimise the exposure of our children. We apologise for not being able to give you our usual warm welcome, but we must take the current situation very seriously and look after the welfare of our pupils and staff.

Visitors to school can only be admitted provided:

- The visit is essential for the education, health or wellbeing of a the child
- The visit is to carry out essential urgent maintenance on school property – non-urgent maintenance should be carried out when children are not present in school.
- The visitor has made an appointment

On entering site:

- You sign in on arrival – sanitising your hands before and after using the touch screen
- You must follow the hand washing / sanitisation requirements.
- For the avoidance of potential embarrassment, we would also like to advise you that the School is currently operating a 'no handshake' policy for all members of its community.
- You must carry a mask or face covering and wear it on entry and exit to school and as required and directed to by the member of staff accompanying you.
- You maintain a safe distance (at least one meter, and ideally two meters) from other people at all times

Please remember do not attend school site if:

- You are showing any symptoms that would require 'self-isolation' under the current government guidance.
- You have travelled from or transited through any of the countries or areas that are currently on 'lockdown' in the past 14 days.
- You have developed a fever (above 37.8C) or a new, continuous cough within the last seven days.
- Anyone in your household is required to self-isolate in accordance with Government Guidance